

SFX PTO Board

Meeting Minutes

Meeting Called to Order By: Debbie Serpas @ 7:05 pm

Date: October 3, 2023

Location: SFX School Library

Attendance (16 attendees)

Debbie Serpas, Lizbeth Zepeda, Carol Parszik, Cheri Kehrli, Samantha Sanchez, Stephanie Rofail, Teresa Smith, Debbie Maddigan, Michelle Funero, Cherry Altobar, Elda Link, Rita Recker, Maricela Buhen, Stacy Karabuykov, Christine Barragan, Jennifer Nelson

Opening Prayer by Samantha Sanchez

President's Report: Debbie Serpas:

- JAT coming up – chairs will report more on status of JAT
- General PTO Meeting will be November 2, 2023 at 7pm on Zoom.
 - Will vote on Jennifer Nelson as 1st VP and Lizbeth Zepeda as 2nd VP.

Principal's Report: Ms. Samantha Sanchez

- Computer lab – new computers are here, and tech support has installed them.
- CYO Sports are underway and going well.
- Mock Trial starting up.
- Need a coach for the Academic Decathlon team.
- JAT assembly went well, children were excited for JAT.
- Blessing of the Animals will be taking place in the school parking lot.
- Vision screening went well, 3 days of exams and those who needed glasses have been ordered.

Secretary: Stephanie Rofail

- Secured sign-in sheet.
- Reviewed August Minutes – one correction made regarding computers to the Computer Lab. Michelle motioned August Minutes, Lizbeth second the motion – all agreed.

Treasurer: Debbie Serpas on behalf of Rena Nottingham

- Venmo test was set-up with PTO account. Not yet sure if it is something we will be using as each payment will need to be recorded.
- Reviewed financial report and noted money moved from unrestricted which was voted on in August has been moved.
- August financial budget from unrestricted \$41,715.30 plus cost of 2 additional computers to be moved for Computer Lab. Cheri motioned, Mari 2nd motion – all agreed.

1st VP: Jennifer Nelson

- Assemblies for School Year – possible Fall and Spring assembly.
 - Fall - Sky Dome Planetarium (approx. \$1695)
 - Spring – Young Authors (approx. \$1495)
 - Dates for both events are pending

2nd VP: Lizbeth Zepeda - Fundraising

- JAT – Chairs: Angie, Carol and Melissa.
 - Going well – fundraising has started. School pep rally was great.
 - Corporate sponsors have been secured.
 - Supplies and decorations are coming along well.
 - JAT shirts will be released the Wednesday before JAT.
 - Finalizing volunteers for day of JAT.
- Book Fair getting ready to start. Posters/advertisement up and EWallets are ready to be loaded. Western theme.
- Bob's Big Boy dinner night was a great turn out, however we made \$300 less than the year before. Possibly seems like some dinner receipts were maybe left out. Will brainstorm to think of a new way to collect receipts for next year.
- Barragan's dinner night went well – raised approx. \$1,300.
- Nite at the Races – volunteers are signing up and horses are for sale.

Parliamentarian: Debbie Maddigan:

- Beautification Project
 - Meet with Outdoor Living and reviewed breakdown of hardscape - \$69k.
 - Need to get at least 2 more quotes on hardscape. Possibly need to consider piecing out certain areas of the project to reduce pricing.
 - Plan is to have hardscape in first with the \$30k we have.
 - 2nd step – trees/foilage
 - A particular class donated specifically for an outdoor library – it is not clear who actually donated and what amount of money was possibly allocated for this outdoor library.
 - No voting on financials at this time until we have the additional quotes for step 1 – hardscape.

Room Parent Chair: Cheri Kehrli

- Will send out Bookfair info and JAT info to all room parents.
- Suggested Pizza Mondays be put on Band app as a reoccurring reminder.

Family Activities: Stacy Karabuykov

- Halloween Trunk or Treat – will be Saturday October 28 from 6pm to 9pm.
 - Trunks can come to the parking lot starting at 4 pm to start decorating and setting up.
 - Crafts, dance with dj, food vendor – burger/hot dogs and pizza
 - Suggested donations will be asked.
 - Event is open to school and outside/parishioners.
 - No cars or parking will be allowed in the upper lot
- Camping – Easter break
 - Contract with Bass – we have until January to book.
 - Fox campsite will be overflow with maybe 20 spots.

Hospitality: Angie Resendez and Jessica Merino

- High School Night is happening this coming Thursday.
 - Refreshments will be provided.

Choice Lunch: Christine Barragan:

- Sign-up genius is going well for volunteers for choice lunch.
- Pizza Mondays – so far about 4 volunteers needed.
 - Issues with pizza order forms not being completed.
 - Possibly will make it a digital form with a turn off option and include an online payment.
 - So far Pizza Mondays is bringing in money.
 - Very latest to submit Pizza Monday order is on Friday at 9 am.
- Choice lunch is now open for ½ day Fridays for afterschool kids.

PSA: Michelle Funero

- Needs a list of chairs for all events/fundraisers to know who should be approving hours.
- Need to schedule a school webinar for PSA tips – possibly in November.

Community Liaison: Carol Parszik

- Cards for Dr. Sullivan were collected by Mrs. Konzen.
- Will send card and gift card to Dr. Sullivan on behalf of PTO.

Alumni Liaisons: Elda Link and Cherry Altobar

- Back to School night sold 6 shirts.
- Possibly more items to start selling pending from Mrs. Konzen.

New Parent Chairs: Bouvier Eulen and Maricela Buhen

- No new information.

Church and School Business Manager: Rita Recker

- Nothing to report on at this time.

Teacher Representative: Teresa Smith

- Star testing results were sent home to parents.

Other Items Discussed

- Old Business:
 - Old computer – any use for them?
- New Business:
 - Parents Night Out (Christine Barragan) – 2 Fridays a month from 6pm – 10 pm, using the after school teachers. Possibly \$20-25 per kid for babysitting. Will be open to current students and RE kids. Maybe initially cap it at 36 kids. Babysitting fee will include food/snacks for kids. Once spot is reserved and paid – there is no refund if you remove your spot. If there is additional money left over from charges, need to determine where that money goes.

➤ **Meeting Adjourned** by Debbie Serpas @ 9:01 pm